



## **ADIESA ENTERPRISE ARCHITECTURE (EA-FG) TERMS OF REFERENCE DRAFT**

### **Introduction**

1. The Vice Chief of Defence Force Group (VCDFG) and Chief Information Officer Group (CIOG) – through their force design and enterprise architecture branches and in concert with Capability Managers and the Capability Acquisition and Sustainment Group (CASG) – have primary responsibility for the delivery of integrated and cost effective Enterprise Information Management (EIM) and ICT capabilities in support of the ADF. The advantage across the Warfighter, Intelligence and Corporate Domains close collaboration and integration is delivered through the use of systems engineering and architecturally based approaches. It is imperative that all investments in Defence’s ICT capability be ‘future-proofed’ against an agreed and endorsed capability architecture that encompasses all aspects of Defence’s operations at different planning horizons; from concepts through to technical standards now, in the short term and in the future.
2. An important element in addressing this challenge is the role that Australian industry can play as one of Defence’s Fundamental Inputs to Capability (FIC). Key to this is Industry’s advice and execution programs. A close and on-going engagement with industry is a major source of ideas, innovation and technology, and can to enable innovative, reliable and capable systems to meet the needs of the ADF. Such engagement also enables Industry to understand the context in which Defence capabilities are required to operate, to anticipate future requirements, and to contribute to the development and sustainment of Defence’s overall capability.

### **Context**

3. The EA-FG will function within the framework of the Australian Defence Information and Electronic Systems Association (ADIESA) in enhancing Defence and industry capabilities by facilitating increased Defence-industry collaboration in the areas of Enterprise Architecture (EA).

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### Purpose

4. The purpose of the Enterprise Architecture Focus Group (EA-FG) is to develop and promote an overall industry engagement strategy with the VCDFG, CIOG, CASG and other relevant stakeholders to:
  - a. Promote and facilitate interaction between companies involved in EA and related business, as well as with elements of Defence involved in capability development and sustainment.
  - b. Provide visibility of the extant industry involvement with EA elements, and coordinate collective involvement where necessary and consistent with commercial considerations.
  - c. Provide industry with insight into the capability challenges facing the EA environment and Defence planning.
  - d. To help address those capability challenges, including the development of major new Defence concepts, capabilities and projects.
  - e. Facilitate the exchange of information on emergent technologies, concepts and systems which may be relevant to planning across the Defence capability portfolio.
  - f. Identify mechanisms to overcome impediments to effective development and exploitation of EA within Defence.
  - g. Enable industry to contribute to Defence EA program through advice and guidance on industry good practice and relevant experiences.

### Scope of Activities

5. The EA-FG is to:
  - a. bring together key stakeholders from Defence, industry and other institutions/agencies, as appropriate, for mutual dialogue;
  - b. arrange briefings to and from industry to achieve insight and visibility on topics relevant to EA practice and the Defence architectures;
  - c. determine areas for collaboration that best serve the needs of the Defence environment and identify the means to achieve effective collaboration;
  - d. identify suitable Defence/industry engagement arrangements and processes; and,
  - e. identify optimum solutions and facilitate cooperative arrangements to deliver required outcomes.
6. The EA-FG shall meet periodically to review immediate priorities issued by the CTO through the Assistant Secretary ICT Architecture (ASICTA), and develop mutually agreed response plans to address those requests.

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### Working Groups

7. The EA-FG will create ad hoc and standing Working Groups to address particular matters of interest to the EA environment and industry, as required. These will meet as needed to complete the assigned task and report their results to Defence and industry through the EA-FG.
8. One of these groups will be the Chief Architects Forum (EA-CAF), which shall:
  - a. Consist of 12 members (maximum), comprising 6 from Industry and 6 from Defence. Defence membership shall be determined by VCDFG and CTOD, with Industry membership to be coordinated by the EA-FG facilitators. Final membership decisions will be made at the discretion of the CTO through ASICTA. It is also intended that membership be reviewed on an annual basis to enable broad industry involvement and access to expertise.
  - b. Meet as required to provide specialist EA advice and input on issues and tasks approved by the CTO through ASICTA. The format of these responses shall be determined on a task-by-task basis.

### Facilitation

9. *ASICTA* will co-chair the EA-FG with an industry representative(s). ICTAB staff will provide secretariat support.

### Membership

10. **Defence.** Representatives from the ICTAB and broader CIOG, Joint Force Integration Division and broader VCDFG (as required), Capability Acquisition and Sustainment Group (CASG), Navy, Army, Air Force and Defence Science and Technology Group (DSTG) will participate in the EA-FG.
11. **Industry.** Industry membership is either by invitation or through ADIESA. Acceptance of nominations will be determined by *ASICTA* in consultation with the industry co-chair(s) of the EA-FG. Companies wishing to nominate to attend EA-FG meetings, or subordinate Working Group meetings, must be able to demonstrate experience relevant to Enterprise Architecture.

### Security Considerations

12. The EA-FG will aim to conduct discussions at the UNCLASSIFIED level. Where discussions of higher classifications are required, attending members will be required to provide proof of clearance IAW Defence requirements prior to those meetings being conducted.

### Meetings

13. The EA-FG will aim to meet quarterly (minimum).

### Reporting

14. The group will report on its activities at least annually to:
  - a. both the ADIESA Steering Group and the ADIESA Forum in accordance with the ADIESA Charter. Such briefings are to be at the UNCLASSIFIED level;

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- b. Head Joint Force Design Branch through the ADIESA Steering Group;  
and
- c. CIO through ASICTA.

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